

**To the Chair and Members of the
ELECTIONS AND DEMOCRATIC STRUCTURES COMMITTEE**

**ELECTIONS AND DEMOCRATIC STRUCTURES COMMITTEE - WORK
PROGRAMME 2012/13**

EXECUTIVE SUMMARY

1. To consider and agree the key issues that will form the Elections and Democratic Structures Committee's (EDSC) Work Programme for the 2012/13 Municipal Year.

RECOMMENDATION

2. The Committee is asked to consider and comment on the draft Work Programme for 2012/13, as detailed in paragraph 4 of this report.

BACKGROUND

3. It was agreed last year between the Chair and Vice-Chair of this Committee and the relevant lead Officers for EDSC, that it would be useful for the Committee to approve an indicative Work Programme for the coming year. This assists Members in planning and prioritising the work of the EDSC and helps to ensure that the Committee focuses on the key issues that need to be addressed during the coming year.
4. Details of the Committee's indicative Work Programme for 2012/13 are set out in the table below for Members' consideration. Members are requested to consider and comment on the draft Programme, and suggest any additional areas of work that they would like the EDSC to carry out during the coming year.

ITEM	DATE TO BE CONSIDERED
<ul style="list-style-type: none"> • Update on arrangements for Police and Crime Commissioner Elections in November, including mini-review of Polling Stations. 	<p>11 September 2012</p>
<ul style="list-style-type: none"> • Proposed Spitting Byelaw – Outcome of Public Consultation Exercise. • Statutory Area Committees. 	<p>20 November 2012</p>
<ul style="list-style-type: none"> • Update on arrangements for Mayoral Election in May 2013. 	<p>12 February 2013</p>

5. It should be noted that once the work programme is agreed, there will still be some degree of flexibility in terms of varying the business to be considered at each meeting of EDSC, in order to accommodate any unforeseen matters or changing priorities that may occur during the year.

OPTIONS CONSIDERED AND REASON FOR RECOMMENDED OPTION

6. This report provides the Committee with an opportunity to develop a work programme for 2012/13. The alternative is not to agree a Work Programme for the Committee. This option is not considered appropriate, as it is considered good practice to have an established work programme in place.

RISKS & ASSUMPTIONS

7. There are no identified risks associated with this report in formulating the Committee's 2012/13 Work Programme.

LEGAL IMPLICATIONS

8. There are no specific legal implications associated with this report.

FINANCIAL IMPLICATIONS

9. There are no specific financial implications arising from this report.

BACKGROUND PAPERS

10. None.

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